



INDIAN INSTITUTE OF MATERIALS MANAGEMENT

Bangalore Branch

Become an IIMM Certified Procurement Manager



**Make the
RIGHT MOVE
In your career**

**Study how to Manage Any Supply Chain
Online Certification Course on
PROCUREMENT MODULES**

DURATION: ONE MONTH JULY – 2025

Click here to register

<https://forms.gle/5EoCjaJ9RitV3sdT6>

Charter Member

International Federation of Purchasing and Supply Management, USA



Indian Institute of Materials Management

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ABOUT IIMM

Indian Institute of Materials Management is the premier professional Institute of Materials Management in India. Our mission is to “promote professional excellence in materials management towards national prosperity through sustainable development” through its national network of 52 branches and 19 chapters spread over the length and breadth of the country. IIMM is dedicated to the professional activities including Educational Courses, Executive Development Programs, Seminars, Workshops, In-house Training Programs and consultancy.

INTERNATIONAL AFFILIATION

To have an effective global interaction on the subject, IIMM is a charter member of International Federation of Purchasing and Supply Management (IFPSM), USA which has its roots in 33 countries from all the six continents, representing views of Purchasing and Materials Management professionals world-wide. Its major aim is to encourage professional development, education and cross-cultural exchange and cooperation in Purchase, Materials Management, Logistics, International Trade and other related disciplines

IIMM ASSOCIATION WITH ITC UNCTAD

The International Trade Centre (ITC) serves as the focal point within the United Nations for technical cooperation with developing countries in trade promotion. Functioning as an executing agency of the United Nations Development Programme (UNDP), the ITC plays a direct role in the implementation of UNDP-funded projects in developing nations and economies in transition that are focused on trade promotion.

OBJECTIVE OF THE COURSE

The primary objective of this course is to impart the relevant, necessary knowledge and skills on some of the important areas in Procurement. The course will cover some of the basic theories, and help build on the improvements and latest technology in the relevant field. It is designed to benefit both freshers and working professionals. The latest knowledge and skillsets will enable the individuals to excel in their functional areas and enable them in their carrier progression and holistic development.

FACULTY

The sessions will be handled by Senior faculty from IIMM, who are specialists in Supply Chain Management domain, and have rich Professional and Industry experience.

QUALIFICATION

Qualification for joining this program

- i. Any degree.
- ii. Engineering / Diploma holders with 2 years practical experience in an organization.

WHO WILL BENEFIT

Professionals working in Supply Chain Management or related functions in any industry or Government organizations will benefit from the program. The program is aimed at both individuals at the ab initio level as well as those with experience in the field. This course is aimed at individuals working in any function in a manufacturing or service industry and interested in updating/upgrading the skills sets required in the current competitive environment. Individuals at the entry level and individuals with experience will derive competitive advantage with this additional qualification

COURSE SCHEDULE

The course will be for 1 month (4 Week) duration

Commencement of admission

: 1st Week of June 2025

Commencement of Classes

: 1st week of July 2025

Final Examination

: Within ten days after completion of all portions

Announcement of results

: Within 15 days after Final Examination

These dates are provisional and subject to change.

TEACHING METHODOLOGY

The Classes will be conducted through online mode on Microsoft Teams Platform in an interactive way.

The Lecture sessions will be conducted as per details below:

Sundays : Morning Session : 10.00 to 13.00 hours

Afternoon Session: 14.00 to 17.00 hours

ATTENDANCE

Minimum of 75% Attendance in each subject is mandatory for appearing for the Examinations.

However, relaxation will be allowed for individuals who have 50% attendance with a penal fee of Rs. 500.

In all such cases the individuals will not be eligible for distinction or first class.

ASSESSMENT

The students' performance will be assessed by:

Final Examination (Online) Auto Evaluation - 100 Marks

Students are supposed to get their own Laptops for Examination.

Question Pattern will be on the basis of MCQ (multiple choice question), True or False, Match the following and Drag & Drop.

Class room sessions will include presentations, videos, discussion on case studies. Students are encouraged to bring live case studies on the relevant subjects for discussion in the class (if allowed by the organization) for the benefit of all the students.

COURSE FEES

Total Course fee is Rs. 14,000/- (With One-year full Membership of IIMM), **For participants from abroad, courier charges as applicable to their locations will be charged additionally.** A Text book will be provided for reference.

All course fee should be paid before the commencement of classes. Penal fee of Rs. 300 (Rs. Three hundred only) in case of delay in the payment of the course fee. All course fee must be paid through demand draft or through internet transfer only (RTGS, NEFT).

ACCOUNT DETAILS:

Beneficiary Name: **Indian Institute of Materials Management**

Bank: Canara Bank

Branch: Trinity Circle

Account Number: **0792101031770**

IFSC code: CNRB0000792

GSTNo: 29AAAI0056P1ZF

COURSE CONTENT

PAPER	SUBJECT	MARKS
1	Procurement Management (Refer Syllabus Attached)	100

CERTIFICATE AND RANKING

Candidate successfully completing the program will be awarded the Completion Certificate from Indian Institute of Materials Management, Bangalore Branch.

Evaluation Criteria for Announcement of Result:

Greater than 75% - First Class with Distinction

60% to less than 75% - First Class

40% to less than 60% - Pass

Less than 40% - Participation Certificate

Enrolled but not Attended - Enrollment Certificate.

Repeaters and those who skip the examination without a valid reason and prior intimation before the date of the examination will not be entitled to get First Class or Distinction.

The application form can be obtained from IIMM, Bangalore Branch by registering using the link here

For Registration Click on the Link: <https://forms.gle/5EoCjaJ9RitV3sdT6>

It will be in the overall interest of the candidates to become members of the Institute (if not already a member) by which they will be entitled for concession in participating in the various programs of the Institute, besides the other benefits of free periodicals, free participation in the lecture programs etc.

SYLLABUS

PURCHASING MANAGEMENT

- Overview of Purchasing Management & importance of Purchasing, Purchasing organization structure: roles, responsibility, authority. Developing policies and procedures. Policies and systems - relevance. Relationship with other departments.
- Ethical and professional standards. Concept of fairness, integrity, business morals, responsibility to the organization and treatment of suppliers. Conflict of interest.
- Make / buy / outsource /insource decisions
- Price Vs Cost. Understanding each of them. Various types of pricing. Impact of taxes and duties on pricing. Concept of total cost of ownership
- Purchasing cycle – all activities that are part of the business process, source selection and quality assurance. Vendor performance analysis, vendor rating systems
- Negotiation
- Contracts and purchase orders. Various types of contracts
- Purchasing practices - class of materials like raw materials, commodities, MRO items, capital assets: leasing of capital assets. Purchasing of services.
- Factors influencing procurement, economic concepts, market analysis, environmental factors.
- Purchasing strategies - reduction of cycle time, development of alternate suppliers, alternate materials and processes. Strategy for vendor management
- Quality Costs, Quality Management Tools, overview. • Modern practices - Overview of E-procurement System and process, e-auction.
- Procurement of Hazardous Materials - Safety, Legal Issues etc.
- Green Procurement, Sustainability
- Performance evaluation of purchase function.